



## Transport Policy Statement 2022/2023

The Company will ensure, so far as is reasonably practicable, the health, safety and welfare of all employees and others, including sub-contractors and the public, who may be affected by our vehicles. We shall provide a safe environment, equipment and systems for all persons employed or self-employed who may for the time being, come under the supervision of the Company. We shall encourage positive participation and involvement from all employees to promote FORS standards.

We shall ensure that employees and Sub-Contractors are competent to carry out their works in accordance with the relevant FORS standards and will assess their ability to do this before they are appointed. Where Sub-Contractors cannot prove their ability, we will look elsewhere or assist them in gaining the required competencies to satisfy FORS requirements.

Our Project / Site Managers are responsible for the implementation, monitoring and adherence to our Policy on and off site whilst ensuring that employees and Sub-Contractors work to the agreed Method Statements and Risk Assessments. Direct employees will be directed by the Project / Site Manager, Site Agent / General Foremen or our nominated Site Supervisors who will ensure appropriate risk assessments are in place to ascertain certain hazards.

The Project / Site Managers shall ensure that all persons carrying out duties on our behalf are adequately trained to enable them to understand their responsibilities and be 'competent'. New employees will receive induction training prior to operating a company vehicle and those employed will be trained on a regular basis. We will discipline those who fail to comply with the FORS standards given.

All drivers will be subject to drivers' licence checks prior to being issued with a company vehicle, after the initial check, licence checks will be carried out bi-annually, or quarterly where there are points on the licence.

As Managing Director, I shall take on the role of Director Responsible for Transport and full responsibility for ensuring the requirements of this policy are implemented and ensure adequate resources are made available to ensure our obligations for FORS are not only met but exceeded. The Directors have delegated the responsibility for ensuring this policy is up to date to Rosen Simeonov (Transport Manager) and we, as Directors, will ensure the Transport Policy is reviewed at least on an annual basis.

**A signed statement of the Company Policy is available and issued to all who request it.**

